Nurses House, Inc. is a national 501(c)3 organization providing short-term financial assistance to registered professional nurses in need as a result of illness, injury or disability. Such assistance is rendered through the Nurses House, Inc. Service Program.

I. **Nurses House, Inc. Service Program**
The Service Program offers short-term financial grants and information on other potential resources. Both services are rendered, without discrimination, to registered nurses who reside and are licensed to practice in the United States.

A Service Program Committee comprised of registered professional nurses develops the Service Program Guidelines and reviews and acts upon requests for assistance. Through this process the Service Program endeavors to provide appropriate, sensitive and timely assistance to colleagues in need.

II. **Application Process for Grants**
Nurses House financial grants may be rendered to those who meet Nurses House basic eligibility requirements (below). The threshold criterion for Nurses House financial assistance is that the applicant’s monthly income is insufficient to meet monthly basic living and medically necessary expenses due to circumstances beyond their control.

Requests for assistance are submitted via the Nurses House application form. Applications are available on the Nurses House website [www.nurseshouse.org](http://www.nurseshouse.org) or by mail. Applications may be requested by mail by contacting Nurses House at 518-456-7858. Absolute confidentiality of applicant information is maintained.

*All applicants must submit the following information in order to be considered for a Nurses House grant:

1. Completed Nurses House application
2. Photocopy of registered nursing license or proof of last registration
3. Photocopy of most recent W2 form or proof of income from Social Security Disability (for all members of household)
4. Nurses House Health Status Report Form, completed by a licensed health care provider
III. Processing of Grants
Current processing time is approximately 3-5 weeks. The timeframe may fluctuate due to the amount of applications being received at any given time. The amount offered by Nurses House also fluctuates based on the number of applications being received and available funds. Once approved for a grant, an applicant is not eligible for another grant for 36 months (based on the date of his/her last grant check).

IV. Assistance Covered by Nurses House
Nurses House financial grants help with the following basic monthly and medically necessary expenses (please note Nurses House does not offer assistance with student loans or any form of debt reduction):

- Rent/Mortgage Payments
- Utilities
- Telephone
- Food
- Clothing
- Basic Health Insurance Premiums
- Medical Expenses
- Transportation/Travel Expenses to medical appointments
- Home Care Services
- Hardship situations (costs incurred by house fire/flood/hurricane etc)
Determining Eligibility

Applicants may use this checklist to ensure your situation qualifies for Nurses House assistance before submitting application materials.

BASIC ELIGIBILITY REQUIREMENTS:

- Applicant must hold or have held an active RN license in the United States or its territories.

- Applicant must demonstrate a need for financial assistance due to illness, disability or other life crisis.

- Applicant must have been employed within the past 36 months or be retired, receiving long term disability, Social Security Disability or worker’s compensation.

- Applicant’s total monthly income shall not exceed his/her basic and other necessary monthly expenses (extenuating circumstances may be evaluated on a case by case basis if Nurses House funds allow).

- Applicant must seek assistance from at least two other resources prior to applying for NH assistance, including: short term or long term disability, Social Security Disability, worker’s compensation, public assistance, food stamps, or help from family members or friends, church, or community groups (please see attached resource sheet for ideas on other non-profit and government resources that might be available to you).

- If applicant’s total credit card and personal loan debt is substantial, he/she must provide proof of attempts at debt reduction or credit counseling prior to seeking NH assistance.